

Position and Pathways

Intake form, for a couple

About this form

Position and Pathways is a clear, plain-English picture of where you stand today: your properties, loans, super and income. It models scenarios side by side, each one costed on stated assumptions and measured against the retirement targets you set, so you and your accountant can weigh them. It is education and modelling, not a recommendation.

Your documents carry most of the figures. Each section below names the documents that answer it. Attach those, and the boxes ask only for what no document can tell us: each of your retirement targets, and who owns what.

Section 7 splits the documents in two. We start your report once every question is answered and the documents marked needed to start are in. The rest are welcome if you have them. Each one makes your figures firmer, and where one is missing we use a stated assumption and show it in your report. Where a question does not apply, write none or tick no.

Please fill it in on screen, save it, and email it back with your documents as PDFs. A printed and scanned form is hard to read accurately.

Education only, not personal or financial advice. Everything we provide is general information to support your own decisions. Please confirm anything specific with your own accountant before you act.

1. About you both

	You	Your partner
Full name	<input type="text"/>	<input type="text"/>
Date of birth	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>

2. Your retirement targets

Give each of your own answers, even where they differ. Where they differ, the report measures every scenario against both figures.

	You	Your partner
The age you would like to retire	<input type="text"/>	<input type="text"/>
The income you would like in retirement, per year, in today's dollars	<input type="text"/>	<input type="text"/>

What matters to you

In your own words: what you would like the report to show you, any scenario you would like modelled, and anything else you would like taken into account.

You

Your partner

If there is not enough room, attach a separate page, or record a voice memo on your phone and send it with your documents. Either is just as good.

What your report can show you

Your report sets out the pathways that prove workable against your targets, built from everything you hold today, the targets you have set and what you have told us matters most. You will see each one side by side, costed, with the income it could produce and when. Often the most valuable part is what you had not thought to ask: whether rearranging what you already own could simplify things, reduce debt or lift your income.

3. Super

Attach the latest statement for each of you. If you have a self-managed fund, also attach its latest financial statements and trust deed. These give us balances, members and structure, so there is nothing to copy across.

Is your super fund buying a property now? ☐ Yes ☐ No

If yes, attach the contract of sale and any loan approval, and give the expected settlement date below.

Expected settlement date, if buying

4. Properties you own

One row per property, your home included. For each investment property, attach whichever of these you have: the contract of sale, the settlement statement, the latest rental statement, the depreciation schedule, any valuation from the last twelve months, and for anything you built, the building contract. For your home, no purchase details are needed. More than twelve? Continue on a separate page, or send a spreadsheet with the same columns, and tick the extra-pages line in section 7.

	Address	Who owns it, and in what shares	What it is now (home, investment, other)	Ever your home? If so, from when to when	Your estimate of its value today	Improvements since you bought it: what, when, roughly what cost
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

5. Loans and other debts

Attach the latest statement for every loan, card and debt. It gives us the lender, balance, rate and repayments. Below, tell us only what a statement will not show.

Loan or debt (lender and what it is for)	Secured against	Anything the statement will not show (a fixed rate ending, an offset account)

Need more rows? Continue on a separate page, or send a spreadsheet with the same columns, and tick the extra-pages line in section 7.

6. Income and other assets

Attach your latest tax return or notice of assessment, for each of you. Payslips, and statements for your bank accounts, shares and managed funds, are welcome if you have them.

	You	Your partner
Income a tax return will not show, such as a bonus, a second job, a business or a pension		
Cash and savings, roughly, and where they are held		

Other assets

Anything else of value that is not in a statement: a classic car, art, a collection, crypto, shares in a private company, or an inheritance you expect.

Item	Rough value	Who owns it

Need more rows? Continue on a separate page, or send a spreadsheet with the same columns, and tick the extra-pages line in section 7.

7. Supporting documents

For confirmation and accuracy. You do not need to copy figures from these into the form; we read them directly, and where you have filled a figure in, they let us confirm it. Tick each one you attach.

Needed to start

- ☐ Latest super statement, for each of you
- ☐ Latest statement for every loan, card and debt
- ☐ Latest tax return or notice of assessment, for each of you

Needed to start, if they apply

- ☐ Self-managed super fund: latest financial statements and trust deed
- ☐ Property being bought in super: contract of sale and loan approval
- ☐ Any other trust or company that holds assets: its latest financial statements

If you have them

Each one makes your figures firmer. Where one is missing, we use a stated assumption and show it in your report.

- ☐ Two latest payslips each
- ☐ Latest statement for each bank account
- ☐ Shares or managed funds: latest holdings statement

Each investment property, if you have them

- ☐ Contract of sale
- ☐ Settlement statement
- ☐ Building contract, for anything you built
- ☐ Latest rental statement
- ☐ Depreciation schedule
- ☐ Valuation from the last twelve months

Anything extra

- ☐ A separate page or voice memo about your goals, if you made one
- ☐ Extra pages or a spreadsheet for anything that did not fit: more properties, loans or other assets, in the same columns as the form

8. Anything else

Anything that does not fit the boxes above and could matter to your position: an inheritance, a business sale, a change in work, an asset we have not asked about, or a decision you are weighing.

9. Consent and declaration

We authorise MRD Partners to use the information and documents provided here to prepare a Position and Pathways report.

We accept that the report is general information to support our own decisions, and is not personal financial, tax or legal advice. We will confirm anything specific with our own accountant before acting.

The information given is true and complete to the best of our knowledge.

	You	Your partner
Full name	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>
Date	<input type="text"/>	<input type="text"/>